

## JOB VANCANCY ADVERTISEMENT

### Background

Building Clinical Trials capacity is a key priority for the Government of Rwanda, the Ministry of Health and the Rwanda Biomedical Center (RBC), and is a focus of the ACTIVATE project to enhance clinical research and data science in Sub Saharan Africa. We are seeking a Clinical Site Readiness Assessment Consultant to support the production of a report containing well-analyzed baseline data, needs assessment, recommendations, and strategies to implement the recommendations for clinical trials capacity strengthening in Rwanda. At the end of the short term assignment (45 days), the consultant(s) will conduct assessments of all clinical trial sites in Rwanda, and support the development of a costed investment plan detailing a roadmap of activities needed to have active sites in Rwanda conducting clinical trials.

**Position:** Clinical Site Readiness Assessment Lead

### Job description

The appointed consultant will lead in assessing the readiness of clinical trial sites in Rwanda, evaluating their infrastructure, human resources, regulatory environment and other critical factors, in order to determine gaps and inform necessary interventions. This short-term assignment (45 days) involves coordinating site assessments, conducting data collection and analysis, and collaborating with a lead clinical trial consultant to integrate findings into the investment case report.

### Duties / Responsibilities/ Scope

- Review, harmonize, and attain approval for the site readiness assessment tools.
- Lead a team of researchers to oversee and coordinate site assessments across Rwanda.
- Conduct data collection and analysis to evaluate site capacity.
- Collaborate closely with the lead clinical trial consultant to ensure alignment of results with the investment case report.

### Requirements – Abilities, Skills, and Knowledge

- MSc in Health Science or related field
- Proven experience in clinical research or healthcare assessment.
- Strong leadership skills and capacity to coordinate field research.
- Knowledge of Rwanda's healthcare system
- Proficiency in data collection and analysis methodologies.
- Excellent communication and report writing skills.
- Familiarity with clinical trials is preferred.

**Gasabo, Kinyinya, Gaculiro, Plot 18 KG 383st**

A Healthy People. A Wealthy Nation

### How to apply

To apply, please send the following **not later than 8<sup>th</sup> April 2024** by e-mail to: [info@ciichin.org](mailto:info@ciichin.org),  
cc : [research@ciichin.org](mailto:research@ciichin.org) , [management@ciichin.org](mailto:management@ciichin.org)

- A motivation letter addressed to CIICHIN CEO
- A copy of academic qualification,
- A CV (maximum two pages) with at least 2 references
- A copy of Rwandan National Identity Card or Passport

Please include “Clinical Site Readiness Assessment Lead ” in the subject line of the application e-mail.

- Note: Incomplete and late application will not be considered.



**Jeanine CONDO, MD, MSc, PHD**  
CEO CIICHIN

**Gasabo, Kinyinya, Gaculiro, Plot 18 KG 383st**